

## ACADEMIC STAFF ASSESSMENT BY COLLEAGUES FORM

*(To be completed at the end of each academic year)*

The data collected from this questionnaire will be utilized as part of the annual performance evaluation of academic staff at WBU. The questions primarily evaluate the academic staff's adherence to common regulations and their communication skills within their respective academic units. This assessment aims to foster, sustain, and advance a collaborative environment between academic staff and university students.

We kindly request that you read the following statements carefully, objectively reflect on the shared experience during the last academic year and provide truthful answers to your colleagues. Please be advised that all information disclosed will be held in strict confidence.

Thank you for your dedicated time and effort.

<b>Evaluatee</b>	
<b>Department</b>	
<b>Faculty</b>	
<b>Academic year</b>	

**Rate the following statements on a scale from 1 to 5, where 1 is the minimum rating and 5 is the maximum, respectively from "I strongly disagree" to "I strongly agree".**

No.	The statement	Rate				
		1	2	3	4	5
1	Respects the deadlines in carrying out the tasks assigned within the department	1	2	3	4	5
2	Is polite and conversational with colleagues and department staff	1	2	3	4	5
3	Reflects advanced professional and academic knowledge in his/her field and shares it with department staff and students	1	2	3	4	5
4	Is productive in research	1	2	3	4	5
5	Dresses appropriately for the university setting	1	2	3	4	5
6	Helps colleagues and students when they need him/her	1	2	3	4	5
7	Adapts well to group work	1	2	3	4	5
8	Respects the opinion of others and stimulate an intellectual environment at work	1	2	3	4	5
9	Reacts maturely in difficult situations	1	2	3	4	5